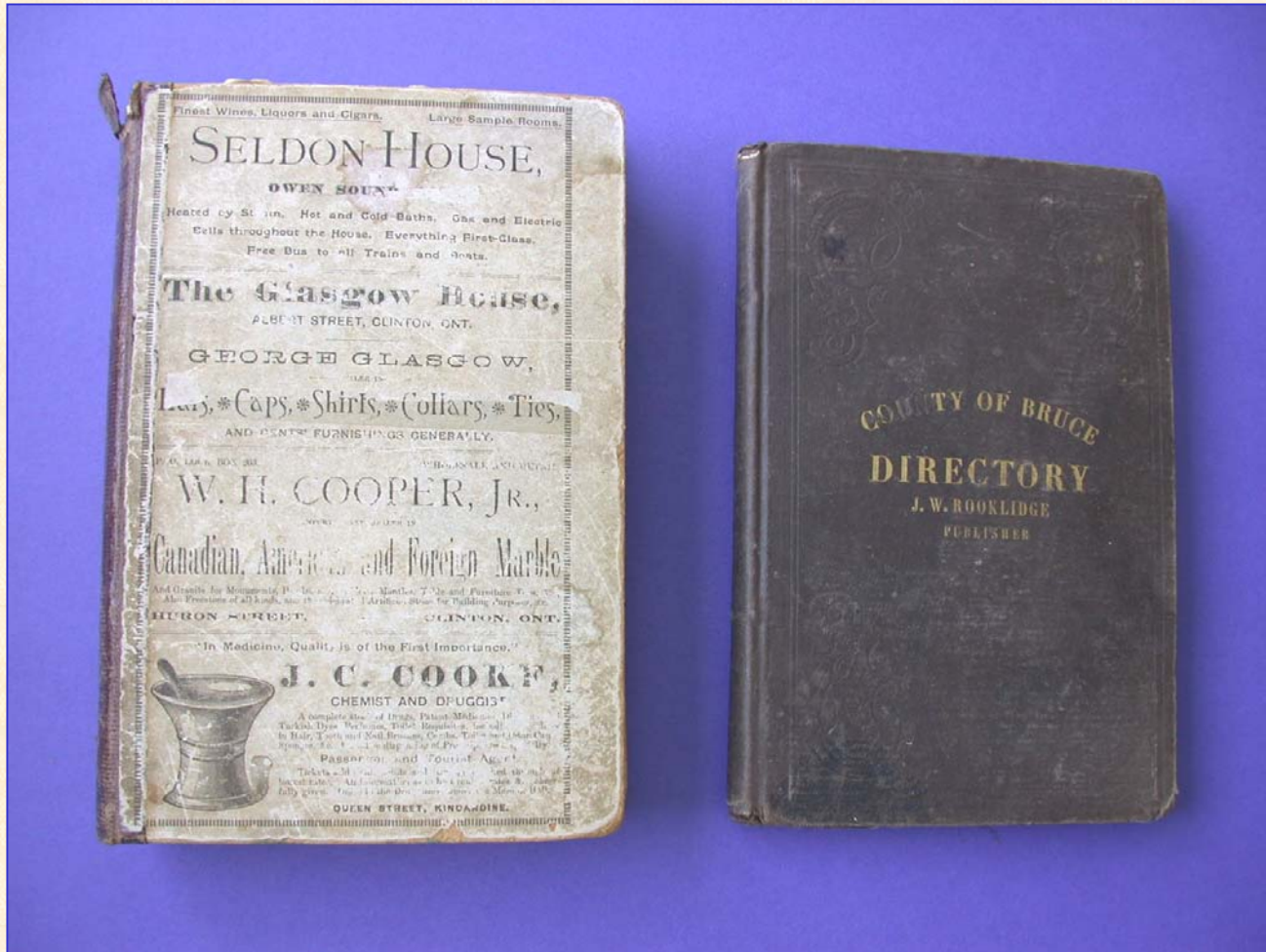


Preserving Your Books



Protecting Your Books

- Store in a stable environment at 15°C to 19°C and 40% to 50% relative humidity
- High heat and moisture accelerate the chemical breakdown of the paper
- Damp areas can also promote mould growth or be conducive for pests (insects and rodents) to use the paper as nesting material
- Avoid basements and attics as storage areas

Protecting Your Books

- Books should be grasped by both sides, not by the upper edge of the book (endcap) which can lead to the tearing of the binding
- Pack books loosely on shelves; book ends can help to provide even support
- Large, heavy books should be stored flat on shelving units
- Rare and fragile books should be placed into individual protective enclosures

Cleaning Your Books

- Covers and edges of books can be brushed to remove surface dirt
- An alternate method of cleaning is the use of a low-suction portable vacuum
- A soft brush attachment and nylon screen should be attached over the end of the nozzle to catch loose pieces of paper