

## Deed of Gift

Name of Donor:

Per:

Relationship / Authority:

Address:

Telephone:

E-Mail:

I agree that my name may be released and/or publicly acknowledged as donor

### Transfer of Title and Copyright

I am the sole and rightful owner of the items ("donated items") described below and have full right to transfer ownership of same. I irrevocably and unconditionally give and transfer to the Bruce County Museum & Cultural Centre, as a department of the Corporation of the County of Bruce, full and unencumbered right, title, and interest to the donated items. I absolve the BCM&CC from all liabilities resulting from any discrepancies with the title.

I transfer and assign to the Bruce County Museum & Cultural Centre all intellectual rights, including copyright and trademark, for all donated items, to the extent to which I own these rights.

The donated items will be administered in accordance with the BCM&CC's established collections management policies. The BCM&CC will have full discretion as to the storage, use, loan, display (including online), and reproduction (in all forms of media) of, and access to, the donated items according to policies and procedures of the BCM&CC, subject only to the following restrictions:

#### List of Restrictions:

The BCM&CC may copy unpublished works in accordance with s. 30.21 of the Copyright Act. Government records will be subject to applicable legislation with regards to access and privacy.

Accession #: \_\_\_\_\_

Donor: \_\_\_\_\_

Description of the donated items (attach an additional list if necessary):

For archival items, prior to donation, the intellectual rights of the donated items belong to (if known):

Custodial history of the donated items:

Condition of the donated items:

Collections management and disposition:

Donated items that will not be retained by the BCM&CC will be disposed of according to BCM&CC collections management policies.

I request that reasonable, but not exhaustive, efforts first be made to contact the donor to arrange for the return of the material. It is acknowledged that if no contact can be made, the material will be disposed of by the BCM&CC in accordance with collections management policies. Items for which tax receipts are provided may not be returned to the donor.

Donor's Signature: \_\_\_\_\_ Date:

Accepted by: \_\_\_\_\_ Date:  
(on behalf of the BCM&CC)

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Personal information collected on this form is used for the purposes of Museum contact with the donor, processing the donation, collection management, and statistical reporting. Questions about this collection can be directed to: Director, Museum & Cultural Services, Bruce County Museum & Cultural Centre, 33 Victoria St. N., Southampton, ON, N0H 2L0, Telephone: (519) 797-2080.