

Museum Collection Development Plan

Updated December 2025

BRUCE COUNTY
museum & cultural centre

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Introduction

This document is meant to be used as a general guideline in conjunction with the Bruce County Museum & Cultural Centre Collections Management Policy and Collecting Mandate as laid out in said policy, revised in December 17, 2025. This document is fluid in that there will be edits as specific collections development analyses occur.

Collections Management Policy

This Museum Collecting Plan complements BCM&CC's Collections Management Policy, which establishes the institution's overarching collecting mandate:

> The BCM&CC will collect two- and three-dimensional items that portray and interpret the social, cultural, Indigenous, economic, government, military, marine and natural history of what is now known as Bruce County.

The Policy further identifies factors considered when evaluating potential donations, including, but not limited to:

- Legal obligations or constraints
- Donor restrictions
- Legal ownership
- Indigenous rights of ownership, possession, access and use
- Dangers to staff, patrons or other items within collections
- Resources to safely store and care for an item
- Collection redundancies

In general, materials must be in stable condition and require minimal conservation. Items in poor condition will not be accepted unless they are rare, unique, or of exceptional significance.

Bruce County is large and diverse with history going back thousands of years. As such, the Collection of the Bruce County Museum & Cultural Centre is filled with items reflecting both human and nature's history within the boundaries of the County. Standing out within the Collection are several broad themes, or centres of excellence, that interweave creating a rich historical fabric.

They are:

- Industrial History -includes agriculture, furniture building, shipbuilding, mills, nuclear energy, etc.
- Cultural History- First Nations, European Immigrants, Newcomers, Religion, Recent Histories, etc.
- Natural History –modern flora and fauna, pre-historic life, natural formations (Niagara Escarpment, flowerpots, etc)
- Hidden Histories – Stories of Communities, individuals, organizations, etc.

Collecting Plan 2025 Synopsis

Strengths of the Collection

Strengths of the collection include personal items such as clothing, and toiletries, as well as items that fall into the classification of Tools and Equipment for Materials. This includes farming implements, industrial equipment, textile working tools, woodworking tools, and items for food preparation and service. Of these, food preparation and service objects, and clothing are the most plentiful, span a large part of the County's historical timeline, and reflect cultural attitudes as well as the socioeconomic status of the County's inhabitants.

Areas Requiring Improvement

Areas important to collect are Natural History and Recreational Artifacts. It is important to record the County's unique natural history, both past and present, as it shapes both our and our predecessor's lives. Leisure and recreation are an important part of living. It is important that the Collection represent not just how people made their living but how they lived. Leisure and recreational objects reflect this. It is important that the Collection represent all facets of life if it is going to accurately reflect the County's history.

Challenges Presented for Collecting in the 21st Century

One of the most significant challenges facing museums in the 21st century is the prevalence of mass-produced objects from the 20th century, many of which are now considered "old" or even "antique." These items often lack a direct connection to Bruce County beyond their local use, making it difficult to justify their inclusion in the collection.

As a result, the Bruce County Museum & Cultural Centre (BCM&CC) must be highly selective when considering such donations. Without careful curation, the collection could quickly become overwhelmed with redundant or generic items. This plan recommends a substantial reduction in the general collecting of objects, with a stronger focus on acquiring items that reflect the County's unique identity, stories, and areas of excellence.

While many mass-produced objects are indeed collectible, their widespread availability also means that the BCM&CC can often borrow them for exhibitions or special projects, rather than permanently acquiring them.

Indigenous Cultural Belongings

The Museum collects and displays some indigenous archeological materials with direction from Saugeen Ojibwe Nation Environmental Office (SON EO). The Museum can accept indigenous objects that are donated from an Indigenous person that has ownership and clear provenance connected to the object. The Museum does not collect Indigenous Cultural Belongings from non-Indigenous people and/or poor provenance. The Museum will direct donors towards SON EO if there is uncertainty with an indigenous object.

Repatriation

The Museum will assist with the process of repatriation of Indigenous cultural belongings as laid out in the "Repatriation Guideline and Framework", "Saugeen Anishnaabek Reconciliation Pathway and Action Plan", and at the direction of the SON EO and will investigate cases brought forward. Currently the collection does house cultural belongings and assessment in consultation with SON EO will determine future direction re: repatriation, stewardship etc. The Museum has collected some objects connected to local Indigenous populations in years past. The Museum will follow the direction of SON EO and utilize plans and recommendations from UNDRIP, TRC Calls to Action, and CMA Moved to Action.

Sensitive Objects in the Collection

The Museum does have objects on the collections that could be sensitive in nature or have racial depictions of groups of people. The Museum is committed to transparency regarding culturally sensitive objects. Artifact files will clearly communicate why an object is considered culturally sensitive and provide appropriate historical and cultural context. The Museum will actively seek and consider feedback from researchers and the public on objects that may not yet be identified as sensitive. As

language evolves and certain terms are recognized as offensive or inappropriate, the Museum will update artifact descriptions to reflect current standards.

Vision for Future Collection

Standing out within the Collection are several broad themes that interweave to create a rich cultural & historical fabric. With much of the collection covering large overarching themes and time periods, identifying smaller sub-themes will further hone the Collection to effectively reflect this.

Objects connected to underrepresented municipalities should also be considered as large amounts of the collection are represented by municipalities near the Museum itself. Objects from these other communities should be given a higher priority, if they do not conflict with duplicates of other objects in the collection. Underrepresented Municipalities in the collection are: Northern Bruce Peninsula (2% of collection), Huron-Kinloss (7% of collection), South Bruce Peninsula (8% of collection), Kincardine (8% of collection).

Future collecting in mind, this will ensure that these themes are enhanced. Objects with good provenance will be prioritized with the understanding that these objects will be made public on the Museum website.

The Collection is defined by several broad themes that interweave to create a rich cultural and historical narrative. While much of the Collection reflects overarching themes and time periods, identifying and developing smaller sub-themes will help refine and strengthen its focus.

To ensure balanced representation, objects connected to underrepresented municipalities should be prioritized. Currently, a significant portion of the Collection reflects communities near the Museum. Acquiring objects from other municipalities will help achieve greater diversity, provided they do not duplicate existing items.

Looking ahead, future collecting will aim to enhance these themes. Objects with strong provenance will be given priority, with the understanding that they will be made accessible to the public through the Museum's website.

Online Collections

In connection with the goals of the BCM&CC Digital Content Strategy, Piller 2 Object 2.3: Enhance digital outreach/engagement, the Museum has been actively uploading

newly acquired objects to its Online Collections webpage to enhance accessibility for researchers and the public. Given that photos and detailed information about the objects will be made publicly available, it is essential that new objects being collected have strong provenance to ensure their historical integrity and relevance.

Recent History

The Museum should actively seek out and accept objects that reflect recent historical moments in Bruce County. These may include items related to special anniversaries, significant events, or periods of change within local communities. This will also meet the Museum Strategic Plan goal in of "Revise the collecting mandate to include 'recent history' and 'hidden history'" (Pillar 2, Objective 2.1, Action C)

As society evolves, so too will the nature of future collecting. The value we place on objects is shifting, especially as more items become mass-produced and less unique. This will influence how and what we collect moving forward.

Key themes to keep in mind for contemporary collecting include:

- Municipal anniversaries
- Special events hosted by the County, such as the International Plowing Match (IPM) in 2026
- Global historical events that have impacted Bruce County, an example we have started to collect around is COVID-19 pandemic (2020–2023)

Conclusions

New acquisitions will align with Bruce County's recognized centres of excellence. To support this goal, the Museum will prioritize collecting objects with good provenance and that were: created within Bruce County, used in County-based businesses, connected to local celebrations, landmarks, or cultural heritage, and representative of the County's natural history.

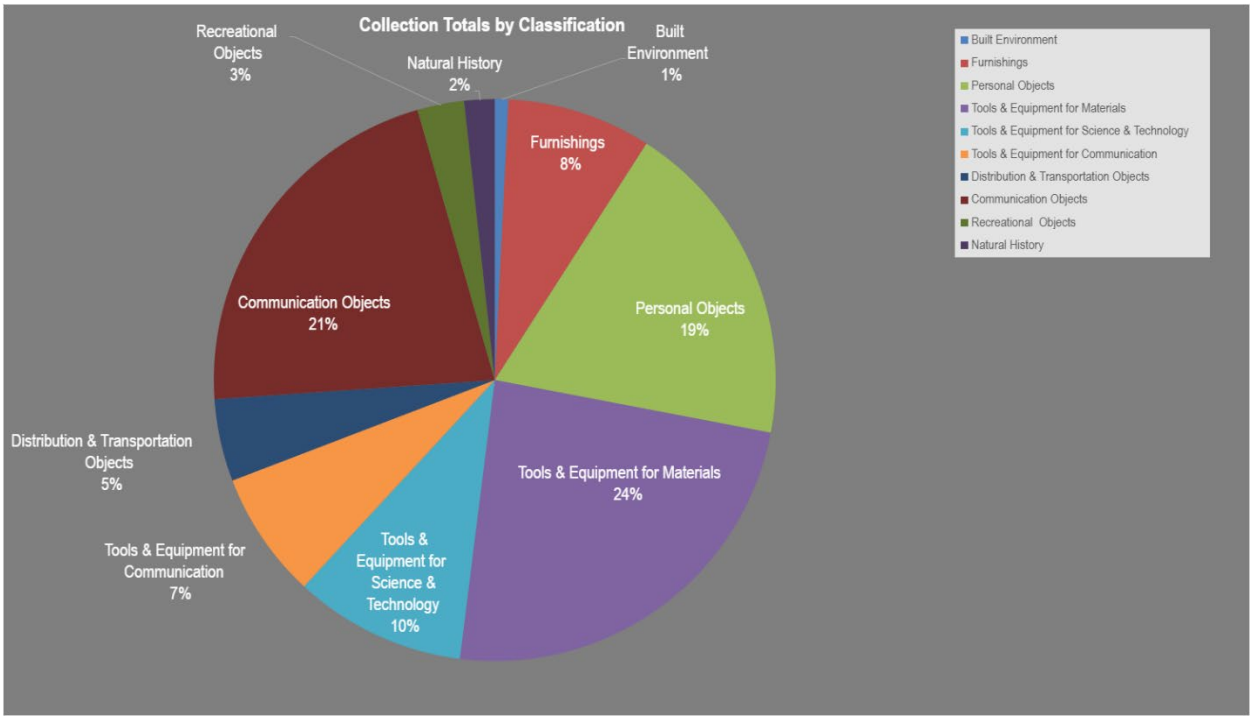
Objects will only be accepted if; they do not duplicate items already in the collection, culturally significant to Indigenous peoples from the region, or do not have a connection to Bruce County. Redundant items will not be acquired unless they possess exceptional provenance or fill a significant gap in the existing holdings.

The Museum does not collect Indigenous Cultural Belongings from non-Indigenous people and/or poor provenance. The Museum will direct donors towards SON EO if there is uncertainty with an indigenous object.

Proactive efforts to collect contemporary artifacts will help ensure a continuous and comprehensive historical record of Bruce County for future generations.

Collection Assessment

For this plan, the collection was broken down and examined based on Chenhall's system of classifying objects, version 4.0, which groups objects by their function or use. This is the classification system used within the Past Perfect Database used to catalogue and manage the BCM&CC's Collection records. The chart provided utilizes data available from April 2025. Based on Chenhall's eleven categories of classification the Collection can be broken down as such:



Based on the numbers indicated within the chart above, the largest section of the Collection consists of items that fall within the Tools & Equipment for Materials. The other largest strength is personal items and communication Objects. Areas important

to collect, that currently represent small portions of the Collection are Natural History, Recreational Artifacts, and Built Environment. The Bruce Trail, Niagara Escarpment, and other exceptional natural phenomena such as flowerpots make Bruce County unique, and as such it is important to record the natural history, both past and present, as the natural landscape helps to shape both our and our predecessor's lives. Leisure and recreation are an important part of living today, and it was in the past. It is important that the Collection represent not just how people made their living but how they lived fully. It is important that the Collection represent all facets of life if it is going to accurately reflect the County's history.

Assessment of Collection by Classification

Below is a further breakdown of the Collection by Chenhall's System of Classification. Each section has a brief definition of what is included, roughly how many objects fall within them, and lists of items that currently will not be accepted. These sections are fluid and will be changed as further in depth collections development analyses are conducted and further deaccessioning is completed.

Built Environment Artifacts

Built Environment objects include objects created as part of a building's fabric, and have a distinct function as part of a larger structure. It includes building components, site features and structures. The BCM&CC collection in this area is small in number. Objects of this category tend to be large, or heavy. It is recommended that only elements of key buildings within the County be collected. These items must be of a manageable size, for storage or manoeuvring, in order to be preserved. An exception to this would be a building element manufactured within the County such as fretwork made at the Southampton Manufacturing Company, and bricks created in County foundries.

Furnishings

Objects originally created to facilitate human activity and to provide for the physical needs of people, generally by offering comfort, convenience, or protection. Clothing is excluded from this category as it addresses only the needs of a specific individual. Furnishings are not objects used as active agents in other processes, such as objects used as tools or equipment; they passively enable human activity. This classification is broken down into several sub-classes; bedding, floor coverings, furniture, household accessories, lighting equipment, temperature control equipment and window and door coverings.

Bedding

Bedding can be further broken down into quilts, blanket, coverlets and linens, such as pillow shams and sheets.

Quilt Collection

Quilting in rural communities was quite common and as such are often kept in the family and passed down generation to generation. For future collecting it is suggested that quilts be looked at for their patterns and/or style, their uniqueness, as well as provenance.

Patterns already well represented are: Crazy or Patchwork, Log Cabin, Irish Chain, Steps to the Lighthouse

Signature Quilts

These quilts were often created as fundraisers, where participants put their names on for a fee and then the quilt was raffled off. Signature quilts represent what was important to County communities and serve as a record of family names. Each of these quilts is singular and unique and needs to be judged more on provenance and condition than style redundancy.

Linens

At this time the collection of linens including pillow shams and sheets is fairly complete. There are several decorative styles represented such as turkey stitch, embroidered patterns, handmade lace trim, and monogramming. Linens within the collection date from the 1880's through to the 1950's. Materials represented are cotton and linen. Due to mass deaccessioning within this part of the collection, those remaining within the Collection are in good to excellent condition. It is suggested that late 20th Century styles be collected extremely selectively based on patterns and materials not found within the existing collection. Items offered that represent what is already in the collection should be in excellent condition with detailed provenance.

Floor Coverings

Handmade rugs are also considered an art form and there is a large rug hooking group within the Bruce County area that help to keep this tradition alive. Until a thorough analysis can be done of this collection, it is recommended that any floor coverings offered be analyzed for materials used (usually recycled), like patterns within the collection, the history of the pattern, and its provenance, particularly when it was made and who made it. It is recommended that mass produced carpet and area rugs not be collected unless they have significant provenance.

Furniture

Furniture making was a large industry within the County and is considered to be part of the Industrial History centre of excellence. As such, furniture will be accepted into the collection if it has been manufactured within the County. This can be from large manufacturers or small early furniture makers. Due to the large nature of the objects it is recommended that each County made piece be looked at further for condition, redundancy (like piece from same manufacturer), if the manufacturer is represented within the Collection, and the ability to store it properly and safely. Other furniture that may be accepted should have important County level provenance – eg. Captain Spence's chair.

Household Accessories

This classification is a varied group and ranges from bootjacks, pipe racks, jewellery cases, spittoons to doilies. Due to many examples within the Collection, in the future we will not accept*:

- **Bootjacks**
- **Cushion Covers**
- **Doilies**
- **Picture Frames**
- **Table Runners**
- **Bureau Scarves**
- **Table Scarves**
- **Vases**
- **Spittoons**
- **Match Holders**

*Items within this classification not yet represented will be considered providing they have good provenance and are in good to excellent condition.

Lighting Equipment

This classification ranges from lighting devices to their accessories such as candles sticks, wick trimmers, chimneys and globes. It does not include automotive lighting. Due to the large number of objects within the classification, replication is likely. It is recommended that only items not already represented within the collection, in good to excellent condition and with good provenance be accepted.

Temperature Control Equipment

This category includes anything that manipulates the environment like woodstoves, and their accessories such as matches.

Stoves

Throughout the County there were foundries that produced stoves and they would be considered part of the Industrial History centre of excellence. There are also several wood stoves, or small heaters made by several different Canadian manufacturers, that have County specific provenance. County created stoves are desirable to collect should they be offered, be in good condition, not already represented within the collection and the BCM&CC have the ability to care for the object properly.

At this time it is recommended that no other large heating devices be accepted as the storage and care for them is off-site.

Heating Accessories

There are several examples of these items, such as fire tongs, matches, and match holders already within the collection. Most of these items were produced outside of the County and were mass produced. Mass produced items into this classification would need to be in good to excellent condition and have excellent provenance.

Window and Door Coverings

There are not many examples of curtains and shades within the collection. Many of these would have been made by County residents, but many were also mass produced. Handmade coverings will be preferred over mass produced, but it is important to have a small selection of the changing trends through time.

Personal Artifacts

Personal Artifacts is a large category that is broken down into classifications. These include adornment, clothing, personal gear, body protection, grooming aids and toilet articles. These classifications are then further sub-divided.

Adornment

Adornment objects are defined as those created to be decorative. It is broken down into two subclasses: jewellery and hair ornaments. Most of the jewellery pieces within the collection are in good condition. Providing for good condition and good provenance, jewellery may be collected. Hair ornaments include decorative pieces as well as functional pins. There are several examples of ladies combs such as side sweep combs and pompadour combs. Most of these are incomplete or are in fair condition. It is recommended that hair ornaments in good condition within the mandate be collected.

Clothing

Clothing Accessories

Clothing accessories is a large sub-class. Those that we will not accept, due to large numbers of excellent examples are*:

- **Clothing yokes**
- **Ladies gloves (the collection does not have many examples of men's)**
- **Men's celluloid collars**
- **Ladies Cuffs and collar sets**
- **Ladies Scarves (head, driving, or neck)**
- **Collar Buttons**
- **Cuff studs or cufflinks**

*Exceptions will be made for items with County level provenance

Dressingwear & Nightwear

These articles of clothing are worn while relaxing, bathing, or sleeping. Within the Collection there are roughly 64 objects. Due to numerous examples within the collection we will not collect*:

- **Ladies white cotton nightgowns**
- **Ladies Nightcaps**

What we will accept is:

- **Men's night apparel**
- **Dressing Gowns**
- **Bed Jackets**
- **Pajamas (other than white cotton nightgowns)**

*Exceptions will be made for items with County level provenance

Footwear

This sub-classification includes shoes, boots, protective coverings such as spats and hosiery. Items we will not accept, due to large numbers of examples are*:

- **Ladies nylon or silk stockings**
- **Spats or Gaiters**
- **Children's socks or stockings (unless in good to excellent condition with excellent provenance)**
- **Ladies calf or ankle boots (19th Century wear)**
- **19th Century Children's footwear**

What we will accept is:

- **Ladies handmade stockings or socks**
- **Rubber Overshoes**
- **Men's Socks**
- **Men's Footwear**
- **Ladies mid-20th Century Footwear**
- **Children's 20th Century Footwear**

*Footwear sold within County stores will be considered with good provenance and must be in good to excellent condition.

Headwear

Within the collection are roughly 320 objects, both male and female styles, including military head pieces. Due to the numerous examples within the collection, styles we will not accept are*:

- **Military Caps**
- **Bucket style**
- **Boaters**
- **Caps**
- **Pillboxes**
- **Tuques**
- **Fedoras**
- **Top Hats**

Styles we will accept are:

- **Occupational (fire helmets, police uniform caps, etc.)**
- **Pieces from Bruce County vendors or manufacturers**
- **Community (band uniform, fraternal organizations)**
- **Boudoir Caps/House Caps**
- **Cloche Caps**
- **Men's Derby Style**
- **Veils – Widow's**

*Exceptions will be made for items with County level provenance

Main Garments

This category contains all men's, children's and ladies fashions.

Men's Clothing

This is a small part of the collection and is lacking in many areas. The area best represented is formal attire including suits and tuxedos with shirts, vests and pants. Areas lacking and needing examples are men's undergarments, and casual wear.

N.B Items offered that are well represented will be accepted if they are in good to excellent condition with County level provenance.

Ladies Clothing

This part of the Collection is large, and consists of one and two piece dresses, skirts, blouses and waists. The timeline represented well is the late 1800's and into the early 20th Century. Due to multiple excellent examples, we will not accept:

- **One Piece Dresses (late 1800's-mid 1900's)**
- **Two Piece Dresses (late 1800's – mid 1900's)**
- **Waists/Jackets/Blouses (late 1800's - mid 1900's)**
- **Skirts (late 1800's – mid 1900's)**

Ladies clothing representing the mid-20th Century fashion trends would be desired for future collecting.

N.B Items offered that are well represented within the Collection will be scrutinized more carefully and will only be accepted if they are in good to excellent condition with County level provenance.

Children's Clothing

Female children's clothing is well represented from the late 1800's to early 1900's in all areas, whereas male children's clothing is a small portion of the Collection. Preference would be given to items, both male and female from the 1920's onward. Due to large numbers within the collection, the following items will not be accepted:

- **Baby and Children's White Cotton Dresses**
- **Female Child Undergarments**

Outerwear

Within the Collection there consists mostly of men's, women's and children's outerwear. Most of the objects are ladies wear, including capes, coats and shawls, spanning from the 1850's through until the 1950's. Men's outerwear, consisting of coats, ranges from the 1880's to the 1920's. Children's outerwear, including male and

female, ranges from the 1880's to the 1950's, but with few examples. In the future, we will give preference to:

- **Men's outerwear before 1880 and after the 1920's.**
- **Ladies fashions from the early to mid-20th Century – focussing on materials other than fur**
- **Children's outerwear**

Protective Wear

This sub-class includes all types of protective wear including occupational aprons, bibs, tea aprons, coveralls and even diving suits. This is a small section of the Collection consisting mostly of ladies aprons.

Due to numbers within the collection, in the future we will not collect*:

- **Ladies white cotton aprons**

We will collect:

- **Occupational Aprons (such as blacksmith aprons)**
- **Aprons (with use/style specified, in good condition, with good provenance)**
- **All other Protective Wear**

*Items we are not collecting will be considered if they have County level provenance and are in good to excellent condition

Underwear

This sub-class contains all elements of undergarments. The Collection consists of 224 pieces of undergarments belonging to either women or children. Male undergarments are not represented within the collection. Due to multiple examples in good condition we will not accept the following:

- **Ladies Petticoats**
- **Ladies Chemise**
- **Ladies Camisole**
- **Ladies Bloomers/Drawers**
- **Ladies Slips**
- **Children's Petticoats**
- **Children's Slips**

We will accept*:

- **Brassieres**
- **Ladies Body Shapers – girdles, etc.**
- **Corsets**
- **Bustles**
- **Men's Undergarments**
- **Children's Undergarments not listed above**

*Items mentioned above that come in as part of a whole, such as a wedding dress will be accepted. Items that are well represented will be accepted providing they have County level provenance and are in good to excellent condition.

Personal Gear

This classification is sub divided into clothing care artifacts, personal assistive artifacts, personal storage and carrying gear, and smoking and recreational drug equipment.

Clothing Care Artifacts

This Sub-class has a small quantity with most of the objects being repetitive. From this sub-class we will not accept*:

- **Shoe Stretchers**
- **Clothes Hangers**

Items not well represented we will accept are:

- **Hosiery Mending Kits**
- **Shoe Polishing Kits**
- **Sachets**

*Items not to be collected with County business names on them will be accepted providing they are in good to excellent condition and are not already represented within the Collection.

Personal Assistive Artifacts

This sub-classification includes tools, equipment and supplies created to help individuals perform day-to-day activities, or to keep them safe or comfortable. Due to large numbers within the collection, items will not accept are*:

- **Eyeglasses**
- **Handkerchiefs**
- **Button Hooks**

- **Boot Hooks**
- **Men's Canes/Walking Sticks**
- **Ladies Hand Fans**

Due to lack of numbers, or several in poor condition, we will accept:

- **Baby Items – pacifiers, teething rings**
- **Hearing Devices**
- **Parasols**
- **Umbrellas**

*Items with County level provenance or with County businesses names on them (eg. eyeglass case) in good to excellent condition and are not already represented within the collection will be considered.

Personal Carrying and Storage Gear

This sub-class includes items created to help carry or store personal items. Objects within the sub-class includes military items such as footlockers and military lanyards. Due to multiple examples within the collection, we will not accept*:

- **Ladies handbags (between 1880 and 1940)**
- **Large Trunks**
- **Ladies & Men's Hatboxes**
- **Jewellery or Trinket Boxes**
- **Suitcases**
- **Collar Boxes**

All other items within this category are small and do not have many representations. Those with good provenance and in good condition will be accepted.

*Ladies handbags after 1940 or of a material not yet represented will be considered. Hatboxes with County millinery business names on them will be considered if not already represented.

Smoking & Recreational Drug Equipment

Due to multiple examples we will not accept white clay pipes, pipe stems or pipe bowls. Other objects within the sub-class will be accepted providing they have good provenance and are in good condition.

Toilet Articles

This classification is consists of items that are used for grooming, personal hygiene, and enhancing one's appearance. It is divided into beauty supplies, hair care artifacts, and hygiene artifacts.

Beauty Supplies

Beauty supplies make up a small section of the Collection. Most of these are nail care related rather than cosmetic. To reduce the amount of single objects coming in related to nail care, only complete sets in good condition will be accepted. In the future cosmetic items will be collected. However, because cosmetics were not manufactured within Bruce County, a limited number of examples will be collected from each time period/era.

Hair Care Artifacts

This sub-class includes hairstyling equipment as well as shaving and other hair removal techniques. Due to large numbers within the collection we will not accept:

- **Barber's or Hairdressing Scissors**
- **Men's Razors (Safety, Straight or Rolls)**
- **Strops**
- **Clippers**
- **Shaving Mugs**
- **Curling Irons/Tongs (c.1880-1920)**
- **Early-Mid 20th Century Hair Curlers/Rollers**

All other items within this category will be accepted. Any items within the list above that are from Bruce County businesses will be considered.

Hygiene Artifacts

Hygiene artifacts refer to those for bathing, personal sanitation, oral care and birth control. Though small in number there are some objects with many examples. Those we will not accept are:

- **Soap Dishes**
- **Bedpans/Chamber Pots**

All other items within this sub-class will be accepted as they are not represented within the Collection. If any on the above list are offered and were manufactured within Bruce County or have County level provenance and are in good to excellent condition they will be accepted.

Tools & Equipment for Materials

This category is large and consists of tools, equipment and supplies created to transform or modify particular materials either raw or processed. Due to the many objects that reflect the County's Industrial centre of excellence, this category makes up a large portion of the Collection.

Agricultural T&E

This classification is broken down into cultivation equipment, feed processing equipment, harvesting equipment, planting equipment, and tending equipment.

Cultivation Equipment

This sub-class includes all tools and equipment created to prepare the land for planting or sowing. Due to storage restraints large items from this classification, such as ploughs, cannot be currently accepted. Smaller items such as hoes will not be accepted due to the large number of examples within the collection.

Feed Processing Equipment

This sub-class includes objects used for treating or preparing food for animals. In future items from this sub-class will be accepted providing they have Bruce County provenance, are in good condition, and fit within the storage constraints.

Harvesting Equipment

This sub-class includes all tools and equipment created for gathering or handling crops and other agricultural products. Due to multiple examples within the Collection, the following items will not be accepted*:

- **Hay Knives**
- **Hay-Lifting Forks**
- **Gathering Baskets**
- **Hay Rakes**
- **Fanning Mills**
- **Cradle Scythes**
- **Sickles**

Other objects from this sub-class will be accepted providing provenance includes specific use of object, good provenance, and good condition.

*Gathering baskets with maker known (individual, not cultural group) may be accepted providing it is in good to excellent condition.

Planting Equipment

This sub-class contains tools and equipment for sowing plants or seeds for crops. Items that will not be accepted due to multiple examples are:

- **Turnip Seeders**
- **Hand Seedboxes**

All other items from this sub-class will be accepted providing they have good provenance and are in good to excellent condition. Objects not accepted would be those that cannot be stored safely at the time of offer due to storage restraints.

Tending Equipment

This sub-class pertains to objects created for managing and caring for crops. Within the Collection there are less than five objects within the sub-class. Tending equipment will be accepted providing it has good provenance, is in good to excellent condition. Objects not accepted would be those that cannot be stored safely at the time of offer due to storage restraints.

Animal Husbandry T&E

This classification includes tools, equipment and supplies created for the care, breeding and study of animals. Its sub-classifications include animal care equipment, breeding equipment, ferrier equipment, pet supplies, and veterinary equipment.

Animal Care Equipment

This sub-class contains objects for the routine maintenance of animals such as feeding, grooming, training, identifying and controlling them. Animal care equipment will be accepted providing it has good provenance, is in good to excellent condition and can be stored safely.

Breeding Equipment

This sub-class consists of items created to promote the propagation of animals. Within the Collection there is only one artifact in this sub-class. Objects offered within this sub-class will be accepted providing they have good provenance, are in good condition and can be stored safely.

Ferrier Equipment

This sub-class includes items used by a blacksmith for the shoeing of horses and other animals such as oxen. Due to numerous examples within the Collection we will not

accept horseshoes. All other items from this sub-class will be accepted if they have good provenance, in good condition and can be stored safely.

Pet Supplies

This sub-class contains items used to care and maintain household pets. There is one object that fits within this group in the Collection. Many of the objects in this area are mass produced and therefore preference will be given to products created/manufactured within the County. Objects within this sub-class will be accepted providing they have good provenance, and are in excellent condition until a good sample collection is created.

Veterinary Equipment

This sub-class contains tools and equipment created for the medical examination, diagnosis and treatment of animals. Objects from this sub-class will be accepted providing they were used by County veterinarians or on County farms, and are in good condition.

Fibreworking T&E

The fibreworking T&E classification consists of tools and equipment used to fabricate objects out of minimally processed fibrous plant or animal material. It includes tools for basket making, broom making, brush making, thatching and wig making. In the future, objects within this sub-class will be accepted providing they have good provenance (from County business or individual person), are in good condition and can be stored safely.

Fishing and Trapping T&E

This classification contains objects created for capturing aquatic and terrestrial animals by means other than weaponry, and includes fishing equipment, and trapping equipment sub-classifications.

Fishing Equipment

This sub-class includes objects made for capturing aquatic life without the use of weaponry, and includes commercial and recreational objects. As commercial fishing is an Industrial History centre of excellence, objects relating to commercial fishing will be given preference over recreational equipment. Due to multiple examples within the Collection we will not accept:

- **Net Floats**
- **Netmaking Needles**

Other items from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored safely.

Trapping Equipment

This sub-class includes objects made for capturing terrestrial animals without the use of weaponry for commercial or necessity purposes. In the future objects will be accepted providing they have good provenance, and are in good condition.

Food Processing & Preparation T&E

This classification includes all objects created for processing, storing and preparing food or beverages for human consumption. It is broken down into five sub-classifications; cooking vessels, food preparation accessories, food preparation equipment, food processing equipment and food storage equipment.

Cooking Vessels

Cooking vessels include all items that serve as containers during baking, roasting, broiling, steaming, and warming food. Due to many examples within the Collection we will not accept:

- **Muffin Pans**
- **Frying Pans**
- **Teakettles**
- **Large iron or brass kettles**
- **Rectangular bake pans**

Other items within this category will be accepted providing they have good provenance and are in good to excellent condition.

Food Preparation Accessories

This sub-class contains objects created for the handling, maintenance or storage of kitchenware. Objects within this sub-class will be accepted providing they are in good condition and have good provenance.

Food Preparation Equipment

Objects in this sub-class include those created for mixing, chopping, grinding, decorating, separating, extracting or measuring food or beverages, and includes cooking equipment such as cook stoves. Due to multiple examples within the Collection, or for reasons of storage restraints, we will not accept*:

- **Food Choppers**

- **Cook Stoves (alcohol, kerosene, electric, or wood)**
- **Corkscrews**
- **Eggbeaters**
- **Spice Graters (including nutmeg)**
- **Griddles (pancake or flat)**
- **Meat Grinders**
- **Potato Mashers (handmade or commercial)**
- **Coffee Mills**
- **Can Openers**
- **Bottle Openers**
- **Fruit Peelers**
- **Rolling Pins (handmade of commercial)**
- **Butter Presses or Moulds**
- **Fruit Presses**
- **Ricers**
- **Sausage Stuffers**
- **Toasters**
- **Whisks**

Food preparation equipment not yet represented within the Collection, or have a small number of examples will be given preference providing they have good provenance and are in good condition.

*Exceptions will be made for items that bear the names of Bruce County towns or businesses (souvenirs), used within County businesses, were manufactured within the County, or are a style of technology not yet represented providing they are in good condition and can be stored safely.

Food Processing Equipment

This sub-class consists of objects created to manufacture food products from animals, animal products, grains, vegetables, fruits, vegetables or other plant material and includes those tools used in milling, butchering, cheese making and rendering. Due to multiple examples already within the Collection, we will not accept*:

- **Butter-Working Bowls**
- **Butter Paddles**
- **Butter Churns**
- **Preserving Jars**
- **Jar Lid Seals**
- **Sap Spouts**

Food processing equipment not yet represented within the Collection, or have a small number of examples will be given preference providing they have good provenance and are in good condition.

*Exceptions will be made for items used within County businesses, were manufactured within the County, or are a style of technology not yet represented providing they are in good condition and can be stored safely.

Food Storage Equipment

Food storage equipment is defined as those objects created specifically to keep food or beverages and includes furniture such as cabinets, appliances, containers, and container accessories. Within the Objects from this sub-class will be accepted providing they were used or sold in Bruce County businesses, have good provenance and are in good condition.

Food Service T&E

Food service T&E includes tools, equipment or supplies created for the presentation, serving or consumption of food and beverages by people. It is broken down into seven sub-classifications; drinking vessels, eating and drinking utensils, eating vessels, food service accessories, food service sets, serving utensils and serving vessels.

Drinking Vessels

Dinking vessels includes those vessels drank directly from. Due to multiple examples within the Collection we will not accept:

- **Single teacups with saucers**
- **Single cups**
- **Mustache Cups**
- **Mugs**

As items from this sub-class are mostly mass produced, items will be accepted from the list above if they commemorate or depict Bruce County events, business or places, or were manufactured within the County. All other items from this sub-class will be accepted if not already well represented within the Collection, have good provenance and are in good condition.

Eating Vessels

Eating vessels are defined as objects from which food is directly consumed. Due to multiple examples within the collection we will not accept:

- **Single Plates (Dinner, Butter, etc)**
- **Eggcups**

As items from this sub-class are mostly mass produced, items will be accepted from the list above if they commemorate or depict Bruce County events, business or places, or were manufactured within the County. All other items from this sub-class will be accepted if not already well represented within the Collection, have good provenance and are in good condition.

Eating and Drinking Utensils

Artifacts within this sub-class consist of implements created for the direct consumption of food or beverage. Due to multiple examples within the Collection the following will not be accepted:

- **Dinner Forks**
- **Dinner Knives**

Objects offered for donation within this sub-class should have their specific function known (eg. Lobster fork, fruit knife), have good provenance and be in good condition.

Food Service Accessories

Food service accessories are items that were created to facilitate the use of food service vessels, utensils or related items. Tablecloths are the only object from this sub-class we will not accept as they currently make-up half of the objects. All other objects from this sub-class will be accepted providing they have good provenance and are in good condition.

Food Service Sets

Food Service sets are groupings of matching items created for the presentation, serving or consumption for food or beverages. Due to multiple examples the following will not be accepted:

- **Tea Services**
- **Tableware Sets**
- **Single Cups and Saucers**
- **Salt and Pepper Sets**

As items from this sub-class are mostly mass produced, items will be accepted from the list above if they commemorate or depict Bruce County events, business or places, have County level provenance or were manufactured within the County. All

other items from this sub-class will be accepted if not already well represented within the Collection, have good provenance and are in good condition.

Serving Utensils

This sub-class is made up of implements created for serving food or beverages. Many items in this grouping would be mass produced. In the future we will accept items from this sub-class if their specific use was known (eg. Mustard spoon, mayonnaise spoon), have good provenance and are in good condition.

Serving Vessels

Serving vessels are those items created for food or beverages to be served from. Due to multiple examples within the Collection, the following items will not be accepted:

- **Sugar Bowls**
- **Cruets**
- **Butter Dishes**
- **Cheese Dishes**
- **Pitchers (water, cream etc.)**
- **Platters**
- **Salt Cellars**
- **Salt & Pepper Shakers**
- **Teapots**

As items from this sub-class are mostly mass produced, items will be accepted from the list above if they commemorate or depict Bruce County events, business or places, have County level provenance or were manufactured within the County. All other items from this sub-class will be accepted if not already well represented within the Collection, have good provenance and are in good condition.

Forestry T&E

This classification consists of tools and equipment created for cutting, handling and processing timber, or for harvesting non-food forest crops. Forestry is included within the County's industrial centre of excellence. Due to multiple examples within the Collection, we will not accept:

- **Bucksaws**
- **Crosscut Saws**
- **Skidding Tongs**

All other items within this classification will be accepted providing there is good provenance, is in good condition and can be stored safely.

Glass, Plastics & Clayworking T&E

This classification includes tools and equipment created for fabricating objects from glass, clay, rubber, synthetic resins, plastics and waxes. Due to multiple examples the following items will not be accepted:

- **Candle Moulds**

Objects within this classification that were manufactured by Bruce County businesses, or used by Bruce County businesses will be preferred for future collecting providing they are in good condition and can be stored safely.

Leather, Horn & Shellworking T&E

This classification includes those tools and equipment that were created for processing materials of animal origin including leather, shell, horn, ivory, quills and feathers. Due to multiple examples we will not accept*:

- **Shoe Lasts**
- **Examples of Cobbler's Leather**
- **Cobbler's Nails**
- **Sole Patterns**
- **Leather Templates**

All other items from this classification would be accepted if they have good provenance, are in good condition and can be stored safely.

*Within the Collection is a large donation of cobbler's tools that do not fall within BCM&CC's mandate, but currently serve as their examples. If items from the above list were offered, and if they were used by Bruce County cobblers they would be considered providing they were in good condition.

Masonry & Stoneworking T&E

This classification includes those items that were created for working with natural stone or with aggregate materials. All items from this classification will be accepted providing they have good provenance (eg. Used to lay corner stones, or build monuments), are in good condition and can be stored safely.

Metalworking T&E

Metalworking T&E includes tools and equipment created for casting, forging, machining or fabricating metals or metal products. Due to several examples already present in the Collection, or not having the ability to store correctly, we will not accept:

- **Blacksmith Bellows**
- **Anvils**
- **Grindstones**
- **Saw-Sets**
- **Tongs (depending on size or use)**
- **Whetstones**
- **Wrenches**

All other items within this classification will be accepted providing they have good provenance, are in good condition and can be stored safely.

Mining & Mineral Harvesting T&E

This classification includes all objects created for extracting materials in solid, liquid, or gaseous state from the natural environment. It includes items used in mining, quarrying, from wells, for prospecting, ice harvesting and salt harvesting. Items from this classification will be accepted providing they have good provenance, are in good condition and can be stored safely and properly.

Multi-Use T&E for Materials

This small classification includes those tools and equipment that can have more than one use and falls into one or more classifications, or has been given a generic name as specific use was not known. This number should be significantly smaller – many items need to be sorted through and given their function. Within this category there are multiple examples of the following items, which will not be accepted:

- **Drills and Bits**
- **Scissors**
- **Pliers**
- **Saws**
- **Screwdrivers**

Items listed above will be considered if they were created within the County, or can be designated to a specific classification and be in good condition.

Painting T&E

This classification includes tools and supplies created for working with materials that mask surfaces such as paint, wallpaper and gold leaf. Within this classification there are roughly ten artifacts. Most objects within this classification were mass produced. Therefore objects will be accepted providing they were used within County businesses, bear the name of County businesses or were produced within the County, and are in good condition.

Papermaking T&E

This classification includes all tools and equipment created for the manufacture of paper products. Within the Collection are no objects that fall into this classification. In the future objects will be collected, but only if papermaking was happening on an industrial scale within the County, and then only from those businesses.

Textileworking T&E

This classification includes all tools, equipment and supplies created for the preparation of materials from fibers, the preparation of woven fabrics, and the manufacture of objects from cloth. It is broken down into two sub-categories; needleworking equipment and textile manufacturing equipment.

<u>Needleworking Equipment</u>

Needleworking equipment includes objects created for the processes and technique done with a needle and thread. It includes items used ingathering, hooking, pleating as well as tools used by dressmakers, tailors, hatters and sail makers. Due to several examples within the Collection we will not accept:

- **Buttons**
- **Needlework containers**
- **Packages of Pins or Needles**
- **Dress Forms**
- **Sewing Machines**
- **Needlework or Lace patterns**
- **Pincushions**
- **Spools of Thread**

Many of the items within this sub-classification are mass-produced. As such, items not already represented within the Collection will be accepted providing they have good provenance and are in good condition. Items commercially manufactured within the County will also be accepted if they are in good condition.

<u>Textile Manufacturing Equipment</u>

This sub-class consists of items created to assist in the processing of natural fibres into thread or yarn and those used to turn thread or yarn into finished textiles. Processes include spinning, weaving, knitting, rug hooking and crocheting. Due to the many examples already within the Collection, and storage restraints, in the future we will not accept:

- **Knitting needles**
- **Crochet Hooks**
- **Rug Hooks**
- **Looms**
- **Spinning Wheels**
- **Wool Winders**

Objects not yet represented within the Collection will be given preference providing they have good provenance and are in good condition.

Woodworking T&E

This classification contains all tools and equipment created for the fabrication of objects from wood. Due to multiple examples within the Collection we will not accept*:

- **Adzes**
- **Augers**
- **Axes**
- **Broadaxes**
- **Brace and Bits**
- **Corner Chisels**
- **Turning Chisels**
- **Drawknives**
- **Marking Gauges**
- **Hammers**
- **Hatchets**
- **Mallets or Mauls**
- **Planes (Cooper's Stoop, Moulding, Rabbet, Smoothing, Stairbuilder's)**
- **Spokeshaves**

Items not yet represented within the Collection will be accepted if they have good provenance, are in good condition and can be stored safely.

*Items on the above list may be accepted provided they are given a specific use at the time of donation that is not yet represented, have good provenance and are in good to excellent condition.

Other T&E for Materials

This classification includes items that do not meet the definitions of other classifications and cannot be used for more than one purpose. These items all have to do with button making. Items will be collected in future providing they have good provenance and are in good condition.

Tools & Equipment for Science & Technology

This category is made up of tools, equipment and supplies used for the observation of natural phenomena or to apply knowledge gained from such observations. It is broken down into twenty classifications.

Acoustical T&E

This classification includes items created for the study of sound and its effect on hearing. Within the Collection there are less than five objects that fall into this classification. Items from Acoustical T&E will be collected provided they have good provenance and are in good condition.

Armaments

Armaments includes tools and equipment created to be used for hunting, target shooting, warfare or self-protection. It is broken down into seven sub-classifications; ammunition, armament accessories, artillery, body armour, edged weapons, firearms and percussive weapons. The majority of the items that fall within this classification relate to the BCM&CC's Military Collection. There is legislation, federal and provincial, that must be followed and taken into consideration, as well as the BCM&CC's collecting mandate, when collecting within this classification.

Ammunition

Ammunition refers to objects created to be used in conjunction with a specific weapon, or to be used on its own such as mines and hand grenades. It is recommended that no other objects be taken into the Collection that fall into this area. Often donors do not store or contain them in a stable condition or have them deactivated. Ammunition manufacturing was not undertaken within Bruce County and therefore does not fall into any of the three areas of excellence.

Armament Accessories

This sub-class contains weapon components and objects used for weapon care and storage. The following items, due to multiple examples within the Collection that will not be collected are*:

- **Powder Horns**
- **Bayonet Sheaths (without bayonet)**

*Items may be accepted if they have County level provenance and are in good to excellent condition.

Artillery

Artillery are heavy weapons that employ combustion of explosion to fire a projectile. There are no objects within the Collection that fall into this sub-class. In the future items will not be collected within this sub-class as they were not manufactured within the County, or used in training within the County, and cannot be stored properly and safely.

Body Armour

There are no items within the Collection that fall within the sub-class of body armour. Most of the items within this sub-class refer to body armour used in medieval times or before people populated Bruce County. Items that would be collected from this sub-class are those that would have been used by law enforcement agencies within the County such as bullet-proof vests.

Edged Weapons

Edged weapons include all weapons that pierce or cut and tools that launch edged weapons such as bows, including First Nations/archaeological projectile points. Due to multiple examples within the Collection the following will not be accepted:

- **Bayonets**

Other items from this sub-class will be collected providing they have good provenance and are in good to excellent condition.

Firearms

Firearms contains projectile firing weapons that can be used by a single person and in most cases use a explosive propellant. Within the Collection, many of them used in military conflicts rather than for sport shooting. Due to multiple examples within the Collection we will not collect the following:

- **Machines Guns**

- **WWI Rifles (Canadian or Enemy)**
- **WWII Rifles (Canadian or Enemy)**
- **Personal Handguns**

What we will accept are:

- **Firearms used by law-enforcement within the County**
- **Firearms used in conflicts Bruce County was involved in that are not already represented**
- **Firearms used by champion County sport shooters**

Percussive Weapons

Percussive weapons are those that are designed to batter or crush by weight or momentum. Items that would be accepted are those used by First Nations peoples, County law enforcement or for military use.

Astronomical T&E

This classification includes tools and equipment created to observe, measure and document objects and events outside Earth's atmosphere. There are no items within the collection that fit into this classification. Items manufactured within the County, or those used by County astronomy clubs would have preference in the future, providing the items are in good condition.

Biological T&E

This classification includes all items used to observe, measure, or document physiological or anatomical aspects of organism other than diagnosis and treatment. In future, items will be accepted providing they have good provenance, are in good condition and can be stored properly.

Chemical T&E

Chemical T&E includes objects created for the study or manufacture of substances based on their molecular makeup. It is subdivided into two sub-classes; chemical testing devices and labware. Items from this classification will be collected providing they were used in County businesses, learning institutions or by individuals and are in good condition.

Construction T&E

This classification consists or tools, equipment and supplies created for moving earth or building structures. Future collecting within this classification will include items

from County businesses or items used on specific buildings, are in good condition and can be stored safely and properly.

Electrical & Magnetic T&E

This classification includes objects created to control, distribute, modify, observe, measure or document electricity and magnetism. It is broken down into three sub-classifications; electrical and magnetic measurement devices, electrical maintenance and repair equipment and electrical system components.

Electrical and Magnetic Measuring Devices

This sub-class contains the devices created to observe, measure, or document electrical or magnetic activity. Within the collection there are just over a dozen objects that fit within this sub-class. Because electrical power production and telecommunications are part of the County's areas of industrial excellence it is important to collect items from this sub-class. The sub-class is small and it will be easy to repeat items – it would be beneficial to have an example from each time period providing they were used locally and are in good condition.

Electrical Maintenance and Repair Equipment

Future collecting will take place within this area providing either that the tools were locally manufactured, or were used within the County.

Electrical System Components

Electrical system components are objects originally created to serve as part of an electrical delivery system. Due to multiple examples within the Collection we will not accept:

- **Glass insulators – unless location of use is known, and falls within the borders of the County.**

All other items from this sub-class will be collected providing they have good provenance, are in good condition and can be stored appropriately.

Energy Production T&E

This classification includes all objects created to generate, convert or distribute energy or power. It is subdivided into three sub-classes; power producing equipment, power transmission components and other energy production T&E.

Power Producing Equipment

Future collecting should focus on objects manufactured within the County or were used by County businesses/industries, are in good condition and can be stored appropriately.

Power Transmission Components

Future collecting should include items from this sub-class providing the function within the larger mechanism is known, has good provenance and is in good condition.

Other Energy Production T&E

This sub-class in particular deals with solar power which is not produced on an industrial scale within the County, but is becoming more common on farms. Collecting should reflect this trend providing the items are in good condition, have good provenance and can be stored appropriately.

Geological T&E

This classification contains all items pertaining to observing, measuring and documenting geological phenomena. Currently there are no objects in the Collection that reflect this classification. In the future, items from within this classification would be accepted providing they had good provenance, and are in good condition.

Maintenance T&E

This classification includes all items created for laundering, cleaning and groundskeeping activities around the home or in a public building. It is broken down into four sub-classes; dishwasing equipment, groundskeeping equipment, housekeeping equipment and laundry equipment.

Dishwashing Equipment

In the future, items from this classification will be accepted providing they have good provenance and are in good condition.

Groundskeeping Equipment

This sub-class contains all tools and equipment that pertain to the maintenance of lawns, garden, sidewalks, athletic fields and golf courses. Items will be collected providing they have good provenance, such as being manufactured within the County, are in good condition and can be stored safely.

Housekeeping Equipment

All tools and supplies created for the cleaning or tidying of furnishings, buildings or building spaces are included in housekeeping T&E. Within the collection there are 45 objects that fall into this area. Due to multiple examples we will not accept*:

- **Vacuum Cleaners**
- **Carpet Sweepers**

All other items within this sub-class will be collected providing they are not already represented within the Collection, have good provenance and are in good condition.

*Items from the list above will be accepted if they have been manufactured within the County.

Laundry Equipment

This sub-class contains all the equipment and supplies created to launder clothing and linens. Due to the large number of objects within the Collection, we will not accept*:

- **Laundry Agitators/Plungers**
- **Ironing Boards**
- **Irons (flat, sad, charcoal)**
- **Washboards**
- **Clothes Wringers**
- **Washing Machines**

All other items from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored properly.

*Items from the above list may be accepted if they were manufactured within the County or created by a person within the County.

Mechanical T&E

This classification includes all tools, equipment and supplies created for the study, measurement or use of the static or dynamic properties of solids, liquids or gases. It is broken down into two sub-classes; mechanical devices and mechanical measurement equipment.

Mechanical Devices

This sub-class includes all objects created for the use of static or dynamic properties of solids, liquids or gases including general purpose mechanical devices. Due to multiple examples within the Collection we will not accept:

- **Jorgenson Clamps**

- **Marine Pulleys**

All other items from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored properly.

Mechanical Measurement Equipment

There are six objects within the collection that fall into this sub-class. Items will be accepted in the future providing they were used within County industries/businesses, are in good condition and can be store appropriately.

Medical & Psychological T&E

This classification includes are objects created for the examination, testing, diagnosis or treatment of humans. It breaks down into four sub-categories; dental accessories, dental instruments, medical accessories, medical instruments.

Dental Accessories

Due to multiple examples within the Collection we will not accept:

- **Dentist's Chairs**
- **Dental Casting Moulds**

All other items will be accepted providing they were used by County dentists or manufactured within the County, are in good condition and can be stored safely.

Dental Instruments

Dental instruments pertain to tools and equipment originally created for the examination, testing, diagnosis and treatment of the human mouth or teeth. Due to multiple examples we will not accept:

- **Dental Drills or Bits**
- **Tooth Extractors**
- **Dental Forceps**

All other objects within this sub-class will be accepted providing they were either used by County dentists, or made within the County, are in good condition and can be stored appropriately.

Medical Accessories

Medical accessories are those objects that facilitate medical examination, testing, diagnosis or treatment but do not play a direct role in those activities. Due to multiple examples within the Collection we will not accept*:

- **Medicine Bottles**

All other items from this sub-class will be accepted providing they were either used by County doctors. Or manufactured within the County, and are in good condition.

*Medicine bottles with Bruce County manufacturers, druggists' or apothecaries' marks will be accepted.

Medical Instruments

Medical instruments are those items that were created to directly examine, test, diagnose or treat people. Though there are multiple examples of items within the Collection, there is not much repetition. Items from this sub-class will be accepted providing they were either used by County doctors or manufactured within the County, specific use known, are in good condition and can be stored properly.

Merchandising T&E

This classification includes tools, equipment and supplies created to facilitate or enable the exchange of money, goods, or services. It includes items that are used to present products such as packaging, and store counters. Due to multiple examples within the Collection we will not accept*:

- **Medicine Bottles/Packaging**
- **Product Packaging**
- **Wooden Framed Glass Showcases**
- **Cash Registers**
- **Display Stands**

Other items from this classification will be accepted providing they were either manufactured within the County or used in County businesses, in good condition and can be stored appropriately.

*Items from the above list may be accepted if they are from establishments not yet represented within the Collection and are in good condition and can be stored appropriately.

Meteorological T&E

This classification includes all tools and equipment used to observe, measure, or document atmospheric phenomena. Within the Collection there is one object that falls into this area. Objects from this classification will be collected providing they have good provenance, are in good condition and can be stored properly.

Nuclear Physics T&E

This classification includes all objects created to study atomic structure, elementary particles and the physical properties of the universe. The Collection contains no items within this classification. Items from this classification will be collected providing they were used within County industrial facilities or education institutions or manufactured within the County, are in good condition and can be stored safely.

Optical T&E

This classification includes all items created to observe, measure, or record light. Objects will be accepted providing they have good provenance and are in good condition. Eyeglasses from the shop of R.B. Hillmer of Southampton will not be accepted

Regulative & Protective T&E

This classification includes objects created for controlling the behaviour of people or for providing security or protection for property. It is divided into two sub-classes; protective devices and regulative devices.

Protective Devices

Protective devices are objects created to provide security to people or property. Due to multiple examples within the Collection we will not accept*:

- **Padlocks**
- **Keys**

*Exceptions may be made for items with County level provenance that are in good condition.

Regulative Devices

This sub-class contains objects created to control the behaviour of people and includes objects used for restraint, prosecution and punishment. Items from this sub-class will be accepted if they were used by County law enforcement agencies or establishments, or were manufactured within the County, are in good condition and can be stored properly.

Surveying & Navigational T&E

This classification contains supplies created to determine the position of an observer relative to known reference points or to indicate the form and extent of a region. It is broken down into two sub-classes; navigational equipment and surveying equipment.

Navigational Equipment

Due to multiple examples within the Collection, and storage restraints the following will not be accepted:

- **Channel Marking Buoys**

Objects from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored properly.

Surveying Equipment

Surveying equipment is objects created to indicate the form of extent of a region's land surface. Objects will be accepted providing they have good provenance, and are in good condition.

Thermal T&E

This classification contains objects created to observe, measure or document heat and its effects. tems from this classification will be accepted providing they have good provenance, are in good condition.

Timekeeping T&E

This classification includes instruments used for recording or measuring time. Due to multiple examples within the Collection we will not accept*:

- **Clock Keys**
- **Shelf Clocks**
- **Wall Clocks**
- **Mantel Clocks**
- **Pocket Watches (Men's)**

All other items from this classification will be accepted providing they have god provenance and are in good condition.

*Pocket watches will only be collected providing they have specific markings such as engravings and have County level provenance. Clock styles from the above list will be

accepted if they have County level provenance, were manufactured by a resident or business within the County and are in good condition.

Weights & Measurement T&E

This classification includes objects created to observe, record, or measure mass or physical dimensions. Due to multiple examples within the Collection we will not accept:

- **Balance Scales**
- **Scale Weights**
- **Folding Rules**
- **Tape Measures**
- **Yardsticks**
- **Rulers**

All other items from this classification will be accepted providing they have good provenance, are in good condition and can be stored appropriately.

Tools & Equipment for Communication

This category includes all objects used to enable communication, both literal and abstract. It is broken down into nine classifications; data processing T&E, drafting T&E, musical T&E, photographic T&E, printing T&E, sound communication T&E, telecommunication T&E, visual communication T&E and written T&E.

Data Processing T&E

This classification concerns itself with objects created for processing information by manual, mechanical or electronic means. It is broken down into further sub-classes; data processing accessories, data processing devices, data processing media and peripherals.

Data Processing Accessories

This sub-class contains all objects that facilitate the processing of information, but are not part of the process themselves. There is one object within the Collection that falls into this area. Objects within this sub-class are mass produced. Therefore items will only be accepted providing they were manufactured within the County or used within County businesses, and are in good condition.

Data Processing Devices

Due to multiple examples within the Collection we will not accept:

- **Adding Machines**

Other items from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored properly.

Data Processing Media

This small sub-class contains storage devices for data. Currently there are no objects within this sub-class. Because these objects are mass produced items from this sub-class will be accepted if they were manufactured within the County and are in good/stable condition.

Peripherals

The objects within this sub-class are mass produced. Items within this sub-class will be accepted if they were manufactured within the County, have County level provenance, are in good condition and can be stored properly.

Drafting T&E

This classification includes objects created to be used in the creation of precision drawings. Within the Collection there are five objects within the classification. Objects will be collected providing they have good provenance, are in good condition and can be stored appropriately.

Musical T&E

Musical T&E includes items created to produce musical sounds or to be audibly incorporated into musical performances. It is further sub-divided into two sub-classes; musical accessories and musical instruments.

Musical Accessories

Due to multiple examples within the Collection we will not accept:

- **Piano or Organ Stools**

All other items from this sub-class will be accepted providing they have good provenance and are in good condition.

Musical Instruments

Due to multiple examples, and storage restraints, we will not accept*:

- **Organs**
- **Pianos**

- **Player Pianos**
- **Violins**
- **Bass Drums**
- **Accordions**
- **Zithers**

Items from this classification will be accepted providing they have good provenance, are in good condition, and can be stored properly.

*Items on above list created by County residents or have County level provenance, that are in good condition will be considered.

Photographic T&E

This classification includes objects created to capture a visual image by optical, chemical or digital equipment. It is sub-divided into four sub-classes; camera equipment, photographic accessories, photographic media, and photo-processing equipment.

Camera Equipment

This sub-class includes cameras and their attachments. Due to multiple examples within the Collection we will not accept:

- **Box Cameras**
- **Folding Cameras**
- **Kodak Brownies**
- **Kodak Hawkeyes**
- **Motion Picture Cameras**
- **Photographic Plate Holders**

All other items within this sub-class will be collected providing they have good provenance, and are in good condition.

Photographic Accessories

This sub-class contains objects that facilitate the production of photographic images, but are not directly responsible for the process. Because these items are mass produced, in the future items will be collected providing they are not already represented, were made within the County, have County level provenance, and are in good condition.

Photographic Media

This small sub-class consists of the paper, film and tape used to capture and present images. Due to multiple examples we will not accept:

- **Photopaper**

All other items within the sub-class will be accepted providing they have good provenance and are in good condition.

Photo Processing Equipment

This sub-class includes objects used to transform an image on film into a positive of negative image. Future collecting in this sub-class will be limited to objects manufactured within the County, or used by County businesses, are in good condition and can be stored properly.

Printing T&E

This classification includes all objects created for reproducing, written, photographic or artistic material. It is sub-divided further into sub-classes; bookbinding equipment, graphic equipment, printing accessories, replication equipment and typesetting equipment.

Bookbinding Equipment

Within the Collection there are no objects that reflect this sub-class. Objects will be accepted providing they have good provenance, are in good condition and can be stored properly.

Graphic Equipment

This sub-class includes supplies used in conjunction with replication equipment to crate quantities of printed/graphic material. Due to multiple examples within the Collection, printing blocks will not be accepted unless they portray Bruce County businesses or service clubs (not already represented), or have been used in County businesses, and are in good condition. All other items from this sub-class will be collected providing they have good provenance and are in good condition.

Printing Accessories

These objects facilitate printing but do not themselves generate the prints. Items will be accepted providing they have good provenance and are in good condition.

Replication Equipment

This sub-class includes all objects that replicate written or graphic materials through the application of ink or other pigments to the surface of paper or other media. Objects in this sub-class will be accepted providing they have good provenance, are in good condition and can be stored appropriately.

Sound Communication T&E

This classification contains tools, equipment, and supplies, other than musical instruments created to generate, amplify, reproduce or store music, spoken words or other sounds useful for human communication. It is broken down into three sub-classes; sound communication accessories, sound communication devices and sound communication media.

Sound Communication Accessories

This sub-class includes supplies that facilitate, but do not perform the generation, amplification, reproduction or storage of sounds. Due to multiple examples within the Collection we will not accept:

- **Record Albums**

All other items from this sub-class will be accepted providing they have good provenance and are good condition.

Sound Communication Devices

This sub-class contains all the equipment that takes an active role in the generation, amplification, reproduction or storage of sounds. Due to multiple examples and storage restraints we will not accept:

- **Cylinder Phonographs**
- **Console Phonographs**

Other items from this sub-class will be accepted providing they have good provenance and are in good condition.

Sound Communication Media

This small sub-class contains objects created for the storage of sounds reproduced by a device. Due to multiple examples we will not accept:

- **Phonograph Cylinders**
- **Phonograph Records (1900's -1930's)**

Other items from this sub-class will be accepted providing they have good provenance and be in good condition.

Telecommunication T&E

This classification includes all objects created to facilitate communication at a distance by electrical or electronic means. It is divided into three sub classes; telecommunication accessories, telecommunication devices and telecommunication media.

Telecommunication Accessories

Items in this sub-class facilitate communication but do not play an active role. Objects will be collected in the future in this sub-class as they pertain to County telecommunications providers, and are in good condition.

Telecommunication Devices

Telecommunication devices are the main tools in the generation and reception of telecommunication messages. Due to multiple examples we will not accept:

- **Wall Telephones**
- **Magneto Telephones**
- **Telephone Switchboards**

Other items in this sub-class will be accepted providing they have good provenance, are not already represented within the Collection, are in good condition and can be stored appropriately.

Telecommunication Media

These objects function are carriers of telecommunication messages. Objects will be collection in the future in this cub-class as they pertain to County telecommunications providers and are in good condition.

Visual Communication T&E

This classification includes all items created to facilitate communication by means of symbols, patterns, colours, text or pictures that are directly observable and intelligible to the recipient. It is broken down into two sub-classes; visual communication accessories and visual communication devices.

Visual Communication Accessories

Objects in this sub-class do not play a direct role in visual communication, but do help to facilitate it. The Collection has five items within this sub-class. Items will be accepted providing they have good provenance and are in good condition.

Visual Communication Devices

This sub-class includes all objects created to play a direct role in the generation of display of visual symbols. Due to multiple examples within the Collection we will not accept*:

- **Glass Slide Projectors**
- **Motion Picture Projectors**

Other items within the sub-class will be accepted providing they have good provenance and are in good condition.

*Items with County level provenance, or a form of technology not yet represented, with Bruce County provenance, will be accepted if in good condition.

Written Communication T&E

This classification applies to objects that were created to prepare, or maintain written documents or relate to the sending and receiving of postal communication. It is broken down into three sub-classes; writing accessories, writing devices and writing media.

Writing Accessories

Writing accessories are items that aid written communication, but do not play a direct or essential role in the creation or transmission of written messages. Due to multiple examples within the Collection we will not accept:

- **Inkwells**

Other items within this sub-class will be accepted providing they have good provenance, are in good condition and can be stored appropriately.

Writing Devices

This sub-class includes all items created for the direct creation or transmission of written messages. Due to multiple examples within the Collection we will not accept*:

- **Metal Nib Pens**
- **Pencils**

- **Fountain Pens**
- **Manual Typewriters**

Other objects from this sub-class will be collected providing they have good provenance and are in good condition.

*Items from the above list would be accepted if they have County level provenance, bear the names of County businesses, commemorate County events and are in good condition.

Writing Media

This sub-class contains objects intended for the recording of written and printed communications. Due to many examples within the Collection we will not accept:

- **Slates/Chalkboards**

Other items within this sub-class will be accepted providing they have good provenance and are in good condition.

Distribution & Transportation Artifacts

This category contains objects created to transport or distribute animate and inanimate things. It is broken down into five classifications; aerospace transportation T&E, containers, land transportation T&E, rail transportation equipment and water transportation equipment.

Aerospace Transportation T&E

This classification includes objects created to transport people or goods above the face of the earth. The Collection contains one object within this classification. Collecting in the future would include objects manufactured within the County, are in good condition, and can be stored properly.

Containers

This classification includes objects created to transport or distribute objects or substances. Individual products are classified under Merchandising T&E. Due to multiple examples we will not accept:

- **Glass Bottles**
- **Bags**

- **Baskets**
- **Boxes**
- **Cans**
- **Earthenware Storage Containers (crocks, etc.)**

Objects within this classification will be accepted if they have names of County businesses on them, or were created in County, providing they are in good condition and can be stored properly.

Land Transportation T&E

This classification includes all items used to transport human beings or good across land without the use of track or other guidance device. It is broken down into four sub-classes; animal-powered vehicles, human-powered vehicles, land transportation accessories, and motor vehicles.

Animal-Powered Vehicles

Due to storage restrictions we will not be accepting objects that fall into this sub-class.

Human-Powered Vehicles

This sub-class includes all variety of vehicles powered by humans. Due to multiple examples we will not accept:

- **Snowshoes**
- **Baby Carriages (1880's -1940's)**

All other items will be accepted providing they have good provenance, are in good condition and can be stored properly.

Land Transportation Accessories

This sub-class contains all items created as accessories used on the transportation of people on land without a track or guidance device. Due to multiple examples within the Collection we will not accept:

- **Yokes (Human or Animal)**
- **Horse Collars**
- **Wagon Jacks**
- **License Plates**

Items from this sub-class will be accepted providing they have good provenance and are in good condition.

Motor Vehicles

There are no motor vehicles within the Collection at this time. Due to storage restrictions and the lack of automobile manufacturing within the County automobiles will not be accepted.

Rail Transportation Equipment

This classification contains objects created to transport people or good along a fixed route by track, rail, cable or similar device. It is broken down into two sub-classes; rail transportation accessories and rail vehicles.

Rail Transportation Accessories

Objects will be accepted providing they are in good condition, have good provenance and can be stored appropriately.

Rail Vehicles

There are no rail vehicles within the Collection at this time. Due to storage restrictions, rail vehicles will not be accepted.

Water Transportation Equipment

This classification includes all items used to transport people or good over the water. It is broken down into two sub-classes; water transportation accessories and watercraft.

Water Transportation Accessories

Items from this sub-class will be accepted providing they have a very detailed provenance, are in good condition and can be stored safely.

Watercraft

Within the Collection there are less than 10 watercraft; the majority of them being canoes. At this time, due to space restrictions, no watercraft will be collected.

Communication Artifacts

Communication artifacts consist of objects created as expressions of human thought. These objects comment on, interpret, or enhance people's environments. These objects can function literally or symbolically. This category is broken down into sic

classifications; advertising media, art, ceremonial artifacts, documentary artifacts, exchange media, and personal symbols.

Advertising Media

This classification contains objects created to call public attention to a product, service or event and to elicit a specific response in regards to that product, service or event. Items accepted in the future will have good provenance, be in good condition and will be able to be stored properly.

Art

This classification includes all items created for the expression or communication of ideas, values or attitudes through images, symbols or abstractions. Each piece of art is unique which can allow this area to grow exponentially in the future. Art will only be accepted if the piece depicts Bruce County, or was created by a Bruce County artist, is in good condition and can be stored properly. Collections will focus on Three-Dimensional Art mediums (ex. Statues and Quilts) with Two-Dimensional Art mediums (ex. Paintings and Photographs) will be directed towards Bruce County Archives.

Ceremonial Artifacts

Ceremonial artifacts are those created for carrying on governmental, fraternal, religious or other organized and sanctioned societal activities. These objects are intended to evoke, symbolize, or express certain aspects of the traditions or heritage of a community or group of people. It is further broken down into sub-classes; funerary objects, holiday objects, organizational objects, party accessories, religious objects and wedding objects.

Funerary Objects

Funerary objects are those that were created to be used during funerals, burials, mourning, or other death rites. Objects from this sub-class will be collected providing they have good provenance, are in good condition and can be stored appropriately.

Holiday Objects

Holiday objects are those that are intended for use in the celebration of religious or secular holidays, independent of formal religious worship or general partying and gift-giving. Many of the objects that fall into this sub-class are and were mass produced. Therefore in future collecting objects will be carefully selected based on provenance, its representation within the Collection, condition and the ability to store properly.

Organizational Objects

This sub-class contains objects that are routinely used by organizations, businesses, governments or other corporate bodies in formal proceedings or ritual events. Due to multiple examples within the Collection we will not accept*:

- **Canadian Flags**
- **Union Jack Flags**
- **Canadian Ensign Flags**
- **Canadian Centennial Flags**

Items from this sub-class will be accepted providing they have good provenance and are in good condition.

Items from the above list will be accepted if they have County level provenance and are in good condition.

Party Accessories

Party accessories are those objects used at parties or on gift-giving occasions, but not exclusively at weddings. Items will be accepted providing they were used at important County level events, or were produced within the County, and are in good condition.

Religious Objects

This sub-class includes objects used in public religious worship or spiritual ceremonies. Due to multiple examples we will not accept:

- **Baptismal Gowns (1880-1930)**

Other items from this sub-class will be accepted providing they have good provenance, are in good condition and can be stored properly.

Wedding Objects

Wedding objects are those used in weddings, independent of formal religious worship or general partying or gift giving. The majority of these are wedding gowns. Though gowns are mass produced they are unique due to the individuals who wear them. Future collecting of wedding gowns will focus on styles, or periods of time not yet represented, as well as condition.

Documentary Artifacts

Objects in this classification were created to communicate information to people. They present a point of view, an image, a set of ideas often with the aim of enlightening or swaying the attitude of people. This classification is broken down into ten sub-classes. Due to the fact that the Bruce County Archives collect and maintain paper records, the Collection contains objects within five of the ten sub-classes for a total of around 650 objects. Most of these objects are military medals, models, and a very large souvenir spoon collection (288 pieces). Future collecting within this classification will focus on memorabilia pertaining to County events or depicting the County, items created within Bruce County businesses, and those items awarded to Bruce County residents.

Exchange Media

Exchange media include all objects created for exchange such as currency, tickets, coupons, and tokens. Items will be accepted providing they have good provenance and are in good condition.

Personal Symbols

This classification includes objects created to communicate and particular personal belief, opinion, achievement, status, rank, occupation, membership, office or identity. It is broken down into four sub-classes; achievement symbols, belief symbols, personal identification, and status symbols.

Achievement Symbols

This sub-class contains objects that convey social recognition of achievements by individuals or groups of people. Items from this sub-class will be accepted providing they have good provenance and are in good condition.

Belief Symbols

This sub-class includes personal artifacts that express a person's thoughts, beliefs, interests, and attitudes. Items from this sub-class will be accepted providing they have good provenance and are in good condition.

Personal Identification

Objects from this sub-class will be accepted providing they have good provenance and are in good condition.

Status Symbols

This sub-class contains items whose primary purpose is to communicate a particular status, rank, occupation, membership or office. Due to multiple examples we will not accept:

- **Military Buttons**
- **Military Pins (other than County regimental)**
- **Cap Badges (other than County regimental)**
- **Collar Badges (other than County regimental)**
- **Epaulets (unless part of uniform)**
- **Military Patches/Badges (other than County Regimental)**
- **Fraternal Ribbons (already represented)**

Other items will be accepted providing they have good provenance and are in good condition.

Recreational Artifacts

This category contains objects created to be used as toys or to carry on the activities of games, sports, gambling or public entertainment. It is broken down into five classifications: game equipment, public entertainment devices, recreational devices, sports equipment and toys.

Game Equipment

Game equipment are those objects created for competitive activities based on chance, problem solving, manual dexterity or calculation rather than strenuous physical effort. Items will be accepted providing they have good provenance and are in good condition.

Public Entertainment Devices

This classification contains objects created for the presentation of non-competitive spectator entertainment. The Collection contains less than five objects from this classification. Items will be accepted providing they have good provenance and are in good condition.

Recreational Devices

This classification includes objects made for participatory, non-competitive activities, other than athletic games. Objects will be accepted providing they have good provenance and are in good condition.

Sports Equipment

This classification includes objects created for physical competitive activities, and includes those sports in which animals play an important role. Due to multiple examples within the Collection we will not accept:

- **Spring Skates**
- **Hockey Skates (boot style)**
- **Snow Skis**
- **Ski Poles**
- **Curling Stones**
- **Lawn Bowling Balls**

Other items from the classification will be accepted providing they have good provenance and are in good condition.

Toys

The toys classification includes all items originally created to be used as playthings. Due to multiple examples within the Collection we will not accept:

- **Doll Carriages**
- **Doll Clothing**
- **Doll Cradles**
- **Child's Wagons**

Other items from this classification will be accepted providing they have good provenance and are in good condition.

Unclassifiable Objects

This category includes all those objects whose purposes cannot be identified or those that are elements of larger objects such as handles or salvaged shipwreck pieces. It includes pieces of objects such as potsherds, and fragments of fabric. Due to multiple examples within the Collection we will not accept:

- **Samples of Fabric**
- **Samples of Stitching (lace, embroidery etc)**
- **Parts of incomplete items**

Natural History

This category includes all objects that fall into the following four classifications: biology, botany, geology and palaeontology.

Biology

Biology includes anything animal: bones, taxidermy specimens, wet specimens, etc that are not fossilized. Objects from this classification will be collected providing they are indicative of the species found within Bruce County, are safe for staff and visitors, and are in good condition.

Botany

Botany refers to all plant matter that is not fossilized. Objects will be accepted from this classification providing they are indicative of Bruce County plant species, are safe to staff and visitors and are in good and stable condition.

Geology

This classification includes all manner of rock specimens and samples. Other samples will be collected providing they come from Bruce County, and the type of rock, and its origin is known.

Palaeontology

This classification includes all manner of fossilized plant and animal matter. Fossils will be accepted providing they were found within the County.